



APPAREL EXPORT PROMOTION COUNCIL, GURUGRAM

AEPC/HO/EP/2024

2nd May, 2024

REVISED CIRCULAR

(Date of extension for receipt of application from 26.04.2024 to 31.05.2024)

AEPC's participation in "India Tex Trend Fair 2024" Tokyo, Japan (23rd to 25th July, 2024)

Dear Member,

Apparel Export Promotion Council (AEPC) has decided to participate in **India Tex Trend Fair 2024, Tokyo, Japan**. The Japan India Industry Promotion Association (JIIPA) has scheduled to organize the India Tex Trend Fair in Tokyo, Japan from 23rd to 25th July, 2024, offering a comprehensive platform to Indian Apparel manufacturers. India and Japan have signed CEPA (Comprehensive Economic Partnership Agreement). This gives customs duty free imports of garments from India to Japan.

About India Tex Trend Fair 2024:

The India Tex Trend Fair is an exclusive Business Matching Event which gives an opportunity to exporters to showcase their products and supply capabilities of value added products with special emphasis on the products designed to suit Japanese fashion trends and requirements. The visiting buyers would include manufacturers, wholesalers, trading companies, importers, select and specialist shops, department stores, volume and online retailers etc.

Why you should exhibit in ITTF, Tokyo, Japan?

[**Please Click Here PDF File to Know**](#)

Facilities planned for the Show: Built in booth of around 9 SQM equipped with the following:

- 3 mt. x 3 mt. pre laminated partition with Octonorm system and 2.7 mts. of height
- Needle punch carpet, Fascia board with company name
- Running garment hanging rail of 9 mtrs length
- Hangers (150 Pcs.), 1 Round Table, 2 Chairs, 1 Dustbin, 6 Spot Lights, 1 Power Socket

Value- added services planned for the show:

- Business-matching for apparel participants & to invite 3-5 buyers per exhibitor on daily basis.
- Engaging consultants / agents for follow-ups
- Bilingual website of the ITTF 2024 to generate enquiries and disseminate the same among the participants.

Following additional services are planned by the fair organizer to the participants:

- Working Lunch to all the participants on all three days during the fair
- Free services of interpreters for the participants
- Fair catalogue in Japanese & English language
- Buyer promotion, Publicity, Marketing
- Visa recommendation Letter
- High speed Wi-Fi facility on complimentary basis
- Advertising the trade fair extensively and targeting potential buyers, designers.

Important Dates:

- Set-up / Move-in day – 22nd July, 2024 (Monday)
- Fair days – 23rd to 25th July, 2024 (Tuesday, Wednesday, & Thursday)
- Move out – 25th July, 2024 (Thursday)
- Time – 10 AM to 6 PM (daily)

Venue: Shinjuku Sankaku Hiroba, Nishi Shinjuku 3-1-4, Shinjuku ku,Tokyo, Japan

Eligibility for financial assistance under Market Access Initiative (MAI) scheme:

NOTE: The proposal has been submitted to the Ministry of Commerce, Govt. of India for MAI Grant and following is subject to the receipt of approval / sanction of Grant.

As per Notification no. K-11020/9/2021-E&MDA dated 19th July, 2021 of Ministry of Commerce & Industry, Department of Commerce (E&MDA) Division reg. eligibility for availing MAI grant with following conditions:

“A maximum of three participations in a particular trade fair/ exhibition would only be eligible for MAI assistance, i.e. members who have availed assistance three times (including past cases) for a particular fair / exhibition thereafter have to participate in that fair on their own. Further MAI funding support shall only be provided to a member for a maximum of three MAI events in a year. In case of exporter belonging to SC/ST/Women and the exporter is having FOB Value of exports less than Rs. 50 crore in a year, 5 participations in a particular event is allowed.” **provided each one of these is in different market (e.g. Africa, LAC, WANA, ASEAN, etc).”**

Reimbursement of airfare: - Further, the Council would propose to Dept. of Commerce for sanction of grant on account of reimbursement of airfare (economy class) if it is approved by Ministry of Commerce, Govt. of India. accordingly, regular Director / Partner / Proprietor / regular officer of the company on senior managerial position of participating firm/company having 12 months membership with Council, exporter having minimum FOB value of exports Rs. 50 Lakhs but below Rs. 50 Cr. in the preceding financial year shall be eligible for reimbursement of airfare as per MAI Guidelines under para 6 (ii) of the Market Access Initiative Scheme 2021 issued by the Ministry of Commerce from time to time. **Non-MAI Exhibitor shall not be eligible for reimbursement.**

5. Participation Charges: *The participation charges does not include air-fare, hotel expenditure or any other kind of personal expenses (logistics etc.):*

The below subsidized participation fee is based on the anticipated grant from the Ministry. In case of any variation the participation fee may be revised.

Particulars	Participation charges (Rs.)
Subsidized Cost per booth of (size : 9 sqm.) AEPC Members	Rs. 1,85,000/-
Subsidized Cost per booth of (size : 9 sqm.) (Other Council's Members)	Rs. 2,00,000/-
Participation charges without MAI Grant (The applicants, who fail to make full payment of participation charges, will not be considered for allotment of booth).	Rs. 3,60,000/-

Rush to book your booth by making the payment of participation charges ASAP.

The last date for submission of application with participation charges is 31st May, 2024.

Payment Mode:

- (i) Demand Draft or Pay Order in the name of “Apparel Export Promotion Council” (payable at Gurugram or New Delhi) may be sent to **Mr. S. Hari Krishnan, Director** (EP Department), Apparel Export Promotion Council, Apparel House, Institutional Area, Sector-44, Gurugram-122003, Haryana, (India)
Tel: +91 124 2708108 (D), 2708000-003, Mobile: +91 95604 72244 Fax: +91 124 2708004

- (ii) Payment can also be made through NEFT/RTGS to the following account:
BENEFICIARY: APPAREL EXPORT PROMOTION COUNCIL
SAVING A/C NO: 180401000031006
IFS CODE: IOBA0001804
BANK: INDIAN OVERSEAS BANK
ADDRESS: BRANCH – APPAREL HOUSE, SECTOR 44, INSTITUTIONAL AREA, GURUGRAM – 122003
No cheque payment will be accepted.
Also please share the UTR Details in case of online payment.

Guidelines For Allotment of The Booths:

1. All participants who have paid the full participation fee on time would be considered for allotment of booths through draw of lot.
2. No change in the booths, once allotted would be entertained under any circumstances
3. In case of default of any payment due from the participants, AEPC reserves the right to debar them from participation in AEPC’s International fairs and bring to the notice of appropriate authority. The decision of Chairman (EP) / Chairman (AEPC) would be final, in case of any confusion/dispute.
4. The participation is on **FIRST-COME-FIRST SERVED (FCFS)** basis till all booths are sold and the allotment of stalls shall be done through draw of lot basis.

Waitlist:

In case, applications are over-subscribed, a waitlist will be maintained, which would be considered on FCFS basis. Applicants are advised to ensure that they possess will obtain necessary visa to enter Japan. No request for refund will be entertained by AEPC if for any reason whatsoever visa is not granted.

Cancellation charges:

Terms & conditions for withdrawal will be as follows:

- Rs. 25,000/- + GST charges will be forfeited if the exporter withdraws before the Draw of Lot.
- 100% forfeiture after Draw of Lot.

The application form (with Annexure I) is enclosed herewith for your ready reference. The application may also be downloaded from AEPC’s website www.aepcindia.com

Interested members may also apply using following hyperlink :

[Click Here to Apply Online](#)

For seeking more details, please contact:-

1. Mr. S. Hari Krishnan, Director (EP Department)
Mobile No.+91 9560472244 **Tel:+91** 0124-2708108(D) / **E-mail:** shari@aepcindia.com
2. Mr. P A Narasimhulu Deputy Director (EP Department)
Mobile : +91 8860996470 **Tel :** +91 124 2708183 (D) / **Email :** pnarasim.aepc@gmail.com

You are requested to kindly send duly filled application form with participation fee by way of Demand Draft/Pay Order/NEFT/RTGS in favour of APPAREL EXPORT PROMOTION COUNCIL” GURGAON. Similarly, exporters located at Mumbai, Ludhiana, Jaipur, Tirupur, Chennai and Bangalore can deposit the DD/Pay order at Local AEPC offices also. All others may send the Demand Draft/Pay Orders to Gurgaon office.

Post show obligation of the participant

The exporters shall submit response form duly filled in to AEPC representative on 25th July, 2024 at Tokyo, Japan.

Yours Sincerely,

(S. Hari Krishnan)
Director (EP)

Enclosure: Application Form

Disclaimer: AEPC will not be responsible for the turnout of buyers/buying agents for any BSM/fair/show, etc. The Council will have no liability whatsoever for any kind of refund or payment in this regard. The Council shall not be responsible for booking of hotels, clearance of samples at the customs, for getting VISA & on certain complementary services provided by AEPC and organizational inability of fair organizers & other service providers.



APPLICATION FORM

APPLICATION FORM FOR PARTICIPATION IN “INDIA TEX TREND FAIR 2024” (FROM 23RD TO 25TH JULY, 2024)

(On the Company's letterhead)

1. **Company's Name** :
2. **Name of the Contact Person** :
3. **Designation** :
4. **Mobile No.** :
5. **Address with PIN No.** :
6. **City** :
7. **Telephone Number** :
8. **E-mail id** :
9. **Website** :
10. **RCMC No. & Date** : RCMC No. _____ Date _____
(Renewal fee paid 2024-25: YES NO)
Please Tick
11. **IEC Number** :
12. **PAN Number** :
13. **TAN Number** :
14. **GST Number** :
15. **CIN Number (required for only Pvt. Ltd. Companies** :

16. Status of Company (Please tick) : Partnership
: Proprietorship
: Pvt. Ltd.
: Ltd. Company
17. Type of Company (Please tick) :Manufacturer
: Merchant Exporter
: Merchant Cum Manufacturer
18. Whether belongs to MSME (please tick) : YES NO
19. Name of Participant (Director / Partner / Prop./Regular Officer at Sr. Level) with DIN No :
20. Whether belongs to (please tick) : SC/ST
: GENERAL
: Women

21	Export Performance during the last three years	: 2023-24	
		: 2022-23	
		: 2021-22	

22. **HS Codes in respect of the products being promoted/marketed by exhibitor : (at least 6 HS Codes should be given)**

S.No.	HS Code (6 digit level)	Product Description
1		
2		
3		
4		

5		
6		

- 23** Main items of production :
- 24** Mention segment Knitted/Woven :
- 25** Present production capacity: : _____ pcs. per month / No. of Machine _____
- 26** Major brands & Fashion labels :
- 27** Major Countries of Exports :
- 28** Have you exported to Japan before : **YES** **NO**

29	Export performance to Japan for the last three Years	:2023-24	
		:2022-23	
		:2021-22	

- 30** Sustainability Certifications :
- :

31 Please fill up the details of the Visiting Representative in the following format:

1	Name as appearing in Passport	:	
2	Passport Number	:	
3	Date of Issue	:	
4	Date of Expiry	:	
5	Date of Birth	:	
6	Place of Issue	:	
7	Whether has valid Japan Visa	:	YES / NO

32 Have you participated in the same event previously with AEPC or any other Council / Organization? (with MAI support)

If Yes, Year(s) _____ Number of times: _____

33 Have you participated in any other event under MAI assistance in 2024-25 with AEPC other EPC's/Commodity Board/ Trade Bodies?

YES	NO
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If yes, please give details:

S.No	Name of the Event/ Country	Date of Event	Name of the EPC's/ Commodity Board/ Trade Bodies

Disclaimer: As Annexure – I (It's mandatory to fill up and be attach with the application form as its' a part of application form).

34. Participants Charges:

Pay order/ DD for Rs. _____ drawn on _____

payable at Gurugram / New Delhi

OR (in case online payment):-

UTR Details : NEFT/RTGS No.....for Rs.....

Date..... Name of Bank.....

This is to certify that all information provided by me is correct to the best my knowledge and agree to abide by the same.

Date: -

Signature of Authorized Signatory _____

Name & Designation: _____

Company Seal : _____

Note:

- 1) As per MAI guideline, an exhibiting company/member can avail MAI assistance up to a maximum of three times (including past cases) for a particular event. Thereafter they shall not be eligible for the subsidy.
- 2) MAI subsidy will henceforth be provided to a member/company for a maximum of three MAI events in a financial year.

Disclaimer

1. The participation is on FIRST-CUM-FIRST SERVED (FCFS) till all booths are sold.
2. All participants who have paid the full participation fee in time would be considered for allotment of booths through draw of lot.
3. No change in the booths, once allotted would be entertained under any circumstances.
4. The decision of Chairman-EP (AEPC)/ Chairman- AEPC would be final and binding in case of any dispute.
5. The space allotted to the approved participants is to be exclusively used by them for display of their exhibits as approved by AEPC. Subletting of space is not permissible. Violation of this clause may lead to cancellation of space allotted, forfeiting of space rent, security, deposit and cancellation of grant etc., paid to AEPC and debarring the participation from the future participation in AEPC’s events.
6. AEPC will not be responsible for the turnout of buyers/buying agents for any Exhibition/fair/show/BSM etc. AEPC will have no liability whatsoever for any kind of refund or payment in this regard.
7. MAI Assistance shall be permissible to regular director/ partner/proprietor / regular officer of the company on senior managerial position. Assistance would not be available to exporter of foreign nationality or holding foreign passport. **Non-MAI Exhibitor shall not be eligible for MAI reimbursement of airfare as well.**
8. The representative would come back to India after the Event/Fair is over and would submit the proof of his/her departure/arrival, wherever necessary.
9. The Council shall not be responsible for booking of hotels, clearance of samples at the customs, for getting VISA & on certain complementary services provided by AEPC and organizational inability of fair organizers & other service providers.
10. Participants will be required to furnish complete information on orders booked, enquiries generated etc., in the form of Feedback form after the fair which is required by the Ministry as you are entitled for the grant/subsidy.
11. In case of default of any payment due from the participants, AEPC reserves the right to debar them from participation in AEPC’s International fairs and bring to the notice of appropriate authority.

DECLARATION

We have studied the disclaimer for participation carefully and agree to abide by the same.

Date & Place:

Signature of Authorized Signatory_____

Name & Designation_____

Company Seal_____
