

Apparel Export Promotion Council  
Head-Office -Gurgaon

ENQUIRY NO: - 140923

NO.AEPC/HO/ADMN/2023

DATE 14.09.23

Dear Madam/ Sir,

Sealed quotations are invited from Offset Printers / Digital located in Delhi & NCR for quality printing of following items:-

S.N	Description	qty required	Rate in Rs.	Total Amt
01	<p><b>Fair Catalogues</b></p> <p>Size - 140 MM(W) X 190 MM(H)            Printing - 4 +4 colour            Paper - 170 GSM (Inner)            Cover Page - 300GSM            Binding - Centre Stitch / perfect process : offset printing            Lamination : Cover page &amp; back page            Matt paper lamination req.</p>	qty format is given under	rate format is given	
02	<p><b><u>Letter Heads normal</u></b></p> <ul style="list-style-type: none"> <li>➤ Size : A-4</li> <li>➤ GSM : 100 GSM, TA Maplitho</li> <li>➤ Colour : (four colure )</li> </ul>	5000		
03	<p><b><u>Letter Heads with executive bond paper</u></b></p> <ul style="list-style-type: none"> <li>➤ Size : A-4</li> <li>➤ GSM : Bond paper</li> <li>➤ Colour : (four coloure)</li> </ul>	2000		
04	<p><b><u>File cover</u></b>  <b>file cover 10.75 X 14.5 on 500GSM file board paper with tag along with four whole with printing</b>  <b>Qty:</b> kindly quote for 2000 &amp; 5000 Pcs  <b>Finished Size: 10.75 x 14.5</b>  <b>Paper Quality :</b> 500 GSM file on shirpur sheet or balarpur sheet of 500 GSM  <b>Colour:</b> Single colour may be brown may Be Red or green</p>	For 2000 & 5000 qty		

Kindly fill the Format qty / Rate for fair catalogue

S.N	page wise qty	qty 100 pcs amt in Rs.	qty 200 Pcs amt in Rs.	qty 250 Pcs amt in Rs.	qty 350 Pcs amt in Rs.
01	12+cover				
	16+cover				
	20+cover				
	24+cover				
	28+cover				
	32+cover				
	36+cover				
	40+cover				
	44+cover				
	48+ cover				
	52+ cover				
	56+ cover				
	60+ cover				
	64+ cover				
	68+ cover				
	72+ cover				
	Addl leaf of 4 pages				

The terms & conditions shall be as under:-

**Terms and Conditions**

1. Kindly send your quotation on email id [e.tenders@apecpindia.com](mailto:e.tenders@apecpindia.com) only and do not mark CC or BCC to any other mail ids. Your quote must be reached latest by 18.09.2023
2. The specimen/original samples can be collected/seen at our office, Apparel Export Promotion Council, Apparel House, Institutional Area, Sector-44 Gurgaon, during office hours on all working days between 10.00 AM to 5.30 PM and may be contacted Mr. Yogesh Ahuja Asst Director (Admn) on mobile no 9990007599 or 0124-2708151
3. The rates should include cost of good quality paper and while quoting the rate agency must give the GST % also applicable as per the enclosed specifications as per attached file including delivery of the above items at Head Office located at Apparel House sec-44 Gurgaon..
4. No quotation shall be accepted after the stipulated time for submission latest by last 18..09.2023 .
5. The work would be assigned to the agency/ ies which quotes lowest rate for each of the item, without any dilution of the specification of the job as at attached file.
6. PAN Number/ GST No of the firm/company must be mentioned and also copy must be attached.

7. The Printer must have sufficient Infrastructure for Providing Printing Services and Outsourcing is not permissible.
8. The printing matter shall be provided by AEPC and the bidder shall be obliged to send the sample before final printing for the purpose of proof checking.
9. AEPC reserves the right to reject or accept any or all application(s) without assigning any reason(s).
10. AEPC has the right to accept any quotations in whole or part or reject it entirely without assigning any reason thereof.
11. In case of any disputes whatsoever, the AEPC shall be the arbitrator and his decision shall be final and binding
12. In case of delayed/defective delivery, appropriate penalty shall be imposed as per the decision of AEPC.
13. Payment shall be made only after the completion of satisfactory work. TDS shall be deducted as per rules.

Yogesh Ahuja  
Asst. Director (Admn)