



**Apparel Export Promotion Council  
Apparel House, Institutional Area,  
Sector-44, Gurgaon-122003  
Haryana**

**Tender Notice no: HR/Med. Insurance/2024**

**Dated 31.12.2024**

**Sub : Invitation of e-Tender For Group Mediclaim Insurance Policy For Employees of the Council.**

- 1 The Council has been taking Group Mediclaim Insurance for its employees for the past 15 years and the Council's current Medi-claim Insurance Policy is expiring on 15<sup>th</sup> February 2025. Accordingly, the Council is going to execute a new Policy w.e.f. 16<sup>th</sup> February, 2025 up to 15<sup>th</sup> February, 2026.
- 2 AEPC invites E-tender / sealed quotations (two bid system) from IRDA registered Insurance firms or through their authorized brokers having experience in providing Group Medical Insurance and having requisite services through the network of renowned hospital chains at PAN India level.
- 3 Interested and eligible parties shall submit their quotes/ documents as per the format given in the enclosed tender document and **should be submitted on or before 14<sup>th</sup> January, 2025** through email on the e-tender ID [tender@aepecindia.com](mailto:tender@aepecindia.com) only without copying the quote to any other mail ID or sealed quotations as per the instructions given in the tender document.

The detailed tender document attached ([Click here to view](#)) along with the list of employees & dependent family members and copy of current Medi-claim Insurance policy along with the MIS of present insurance policy

**4 Date Sheet:**

S.no	Event description	Date
1	Last date for receiving queries	10-Jan-2025
2	AEPC response to queries latest by	11-Jan-2025
3	Bid submission Due Date	14-Jan-2025, 5.30 PM
4	Opening of the Bids	15-Jan-2025
5	Presentation by shortlisted bidders	20 & 21-Jan-2025

Note: Tender document may also be downloaded from our website: [www.aepecindia.com](http://www.aepecindia.com)

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1. **Policy period:** one year term starting from 16<sup>th</sup> Feb. 2025 to 15<sup>th</sup> Feb. 2026. The insurer will have no right to cancel the policy before the expiry of the policy period.
2. **Existing Policy:** The Council's existing Group Mediclaim Insurance Policy is executed with M/s Star Health and Allied Insurance Co. Ltd.
3. In case two or more bids from a single Insurance Company / insurance brokers are received, then all bids shall be treated as one bid and lowest price quoted among them will be considered as single valid price bid and all other bids shall stand withdrawn.

Yours faithfully,

Veena Merchant  
General Manager – Human Resources