

**AEPC/HO/S&M/AS-2022-23**  
**Date 08.03.2022**

**Subject: Renewal of Membership of the Council for the financial year 2022-23.**

Dear Sir/Madam,

**At the outset on behalf of the Council, we convey our Greetings to you.**

We would like to take this opportunity to thank you for being a member of the Apparel Export Promotion Council and allowing us to serve you. Further as per the communication received from DGFT for grant of benefits under Exim Policy Schemes, RCMC issued by the Council is one of the Mandatory Documents.

The Apparel Export Promotion Council provides various financial & other benefits to its members and works closely with the Government of India on issues related to Policy Matters in the apparel export Sector. The members of the Council received various benefits of AEPC membership including the following during the Financial Year 2021-22.

- Import Certificate worth Rs. 169.68 crores issued by the AEPC for duty-free Import till date.
- Market Access Initiative of Rs.93.80 Lakh approved from Government of India to subsidize the cost of industry participation in Foreign Fairs during Pandemic situations in the world.
- To enhance the RMG export of India, AEPC created a Virtual Platform for the demonstration of the products created by AEPC members in various categories & with 360 degree high resolution images which will be available for overseas buyers 24\*7\*365 days.
- AEPC provides e-magazine & weekly dossiers containing information on policies and initiatives by the Government of India regarding the Apparel Industry. The magazine gives valuable information regarding the Fashion trend, Trade statistics, Specified market reports, and other topical study reports for the benefit of the Apparel industry.
- The Certificates of Origins are being issued to the apparel exporters from all AEPC offices.
- Organized various seminars, B2B Meetings through Embassy / High Commission of India in various Countries, Webinars & virtual workshops on fashion forecasting, Banking & various government schemes for the members of the council.
- Disseminating information to trade through publications and electronic media.
- Conducted market surveys and provide market intelligence to the members.
- Explored new markets and identified items of export potential across the world.
- AEPC is an only institution at the national level recognized under the Foreign Trade Policy to work closely with the Government of India on policy issues in the apparel export sector.

**The members are hereby requested through this circular to renew their RCMC for the financial year 2022-23.**

**Details of Annual Subscription charges w.e.f. financial year 2022-23.**

<b>Particular</b>	<b>Annual Subscription (in Rs.)</b>
<b>Member Exporters having registration no 1 to 10000 and above 100000 and below 200000</b>	Rs.8500+ GST *#
<b>Registered Exporters registration no. Other than member exporters</b>	Rs.8000+ GST *#

**\*Present applicable GST is 18%, # Subscription once paid will not be refundable or transferable**

It may further be noted that Executive Committee in its meeting held on 16/03/2017 at Jaipur decided the following incentives for payment of Annual Subscription in advance for 3/5 years:-

- I. Incentive of **Rs. 500/- each year**, in case annual subscription is paid in advance for 3 years, on or before 31st May.
- II. Incentive of **Rs. 600/- each year**, in case annual subscription is paid in advance for 5 years, on or before 31st May.
- III. There will be no incentive, in case the annual subscription is made after 31<sup>st</sup> May of financial year and/ or is made for Less than 3/ 5 years.
- IV. The above incentive (indicated at I&II above) would also be applicable for annual subscription deposited with AEPC after 31<sup>st</sup> May (of current financial year), provided it pertains to the financial years (3 years/ 5 years respectively) succeeding to current financial year and current year subscription is paid.

**The last date for making payment for an annual subscription for the year 2022-23 is 31<sup>st</sup> May, 2022.**

**A) Procedure to pay Annual Subscription till 31<sup>st</sup> Mar, 2022 to AEPC.**

The Annual Subscription 2022-23 can be paid through online payment link available on the website ([www.aepcindia.com](http://www.aepcindia.com)) or by clicking on the link given below:

[http://www.ntrade.in/EPC\\_DGFT/DirectLink/NewLogin.aspx](http://www.ntrade.in/EPC_DGFT/DirectLink/NewLogin.aspx)

The payment can also be made through DD/PO in favor of “Apparel Export Promotion Council” for renewal of membership. The payment of renewal of membership of the year 2022-23 can also be made by Cheque. The RCMC will be issued to the members after the realization of the cheque.

**B) Procedure to pay Annual Subscription from 01<sup>st</sup> Apr, 2022 from e-RCMC portal of DGFT.**

Members are requested to refer Trade Notice No. 27 dated 30.11.2021 ([click here to view](#)) and Trade Notice No. 35/2021-2022 dated 24.02.2022 ([click here to view](#)) issued by DGFT regarding electronic filing of Registration cum Membership Certificate (RCMC) / Registration Certificate through the common digital platform of DGFT. The objective of the platform is to provide an electronic, contact-less single window for the RCMC/RC related processes including application for fresh/ amendment/ renewal of RCMC. The authenticity of the online issued RCMC shall be verifiable by the exporter through login in to exporter profile at <https://dgft.gov.in>. The details for RCMC/ RC issued using the DGFT portal will be reflected instantly in the profile of the exporter.

In this context, it is informed that from 1<sup>st</sup>April 2022, it will be mandatory for the exporters to file Registration Cum Membership Certificate (RCMC)/ Registration Certificate (RC) applications (for issue/renewal/amendment) through the common digital portal of e-RCMC Platform. **Member will have to login on DGFT Website [www.dgft.gov.in](http://www.dgft.gov.in) by clicking on login button. Member who are already registered on DGFT, may use the same user ID & Password for login. If member is not registered on DGFT portal they have to press the register button & get themselves registered first. Digital signature Certificate or Adhaar based signature will be required to submit the application for renewal or amendment of RCMC on DGFT Portal.**

As registering authority, AEPC is already on-boarded and will adopt the e-RCMC platform of DGFT as a single point for handling RCMC related processes from 1<sup>st</sup>April 2022. The prevailing procedure of submitting applications directly to AEPC will continue only till 31.03.2022.

For guidance on the application submission process, the Help Manual & FAQs may be accessed on the Learn Section of DGFT website (URL: <https://dgft.gov.in> --> Learn --> Application Help & FAQs). The user help file for e-RCMC module of DGFT can be assessed by ([Click Here](#)).

In view of above, it is requested that payment towards annual subscription for the financial year 2022-23 may be made on or before 31<sup>st</sup> May, 2022 through common digital platform of DGFT, to avail the above incentive and to avoid extra financial burden. The payment can be paid through the online payment gateway facility available on DGFT portal.

For any further information/assistance kindly feel free to contact us.

We look forward for your continued support in our future endeavors.

**With warm regards and assurances of our best services.**

**Yours sincerely**

**(Sumit Gupta)**

**Secretary**

E-mail: [sumit.gupta@aepecindia.com](mailto:sumit.gupta@aepecindia.com)