



**APPAREL EXPORT PROMOTION COUNCIL**  
**Regd. Office: A-223, Okhla Industrial Area, Phase-I, New Delhi -110020**

**AEPC/HO/S&M/AS-2021-22 & 2022-23**

**April 01, 2022**

**All Member and Registered Exporters**

**Subject: Payment of Annual Subscription for the Financial Year 2021-22 and 2022-23.**

Dear Sir/Madam,

**At the outset on behalf of the Council we convey our Greetings to you.**

We would like to take this opportunity to thank you for being member of the Apparel Export Promotion Council and allowing us to serve you. During this Pandemic situation in the Country the wellbeing and safety of our member is of utmost importance to us.

We have already sent you Circular / reminder towards Annual Subscription for the FY 2021-22 and 2022-23. If you haven't had a chance to complete it yet, please do so today while it's still available! Don't miss out this opportunity for being member of the Apparel Export Promotion Council.

It may please be noted that the Competent Authority has extended the last date for receiving of Annual Subscription for the Financial year 2021-22 from Members and Registered exporters, with additional charges of Rs. 100/-+ GST (18%) and for the Financial year 2022-23 without additional charges **up to 31.05.2022** as detailed below:-

	<b>Subscription Amount (Rs.) for one year</b>	<b>Additional Charges (Rs.)</b>	<b>Total (Rs.)</b>	<b>GST @ 18% (Rs.)</b>	<b>Total Amount Payable (Rs.) for one year</b>	<b>Grand Total (Rs.) for the FY 2021-22 &amp; 2022-23</b>
<b>Member Exporters (Regn. No 1 to 10000 &amp; 100000 up to 200000)</b>	<b>8500</b>	<b>100</b>	<b>8600</b>	<b>1548</b>	<b>10148*</b>	<b>10148 + 10030 = 20178/-</b>
<b>Registered Exporter (Other than above No's).</b>	<b>8000</b>	<b>100</b>	<b>8100</b>	<b>1458</b>	<b>9558*</b>	<b>9558 + 9440 = 18998/-</b>

**\*Present applicable GST is 18%.**

**The membership advantages of AEPC can be accessed at <http://aepcindia.com/membership-advantages>**

As per Council's record you have not paid the Annual Subscription for the Financial Year 2021-22 and 2022-23 as on date. Therefore, you are requested to arrange to deposit the Annual Subscription along with additional charges as detailed above for the financial year 2021-22 and 2022-23 at the earliest.

**Procedure to pay Annual Subscription from 01<sup>st</sup> Apr, 2022 from e-RCMC portal of DGFT.**

Members are requested to refer Trade Notice No. 27 dated 30.11.2021 ([click here to view](#)) and Trade Notice No. 35/2021-2022 dated 24.02.2022 ([click here to view](#)) issued by DGFT regarding electronic filing of Registration cum Membership Certificate (RCMC) / Registration Certificate through the common digital platform of DGFT. The objective of the platform is to provide an electronic, contactless single window for the RCMC/RC related processes including application for fresh/amendment/ renewal of RCMC. The authenticity of the online issued RCMC shall be verifiable by the

exporter through login in to exporter profile at <https://dgft.gov.in>. The details for RCMC/ RC issued using the DGFT portal will be reflected instantly in the profile of the exporter.

In this context, it is informed that from 1<sup>st</sup>April 2022, it will be mandatory for the exporters to file Registration Cum Membership Certificate (RCMC)/ Registration Certificate (RC) applications (for issue/renewal/amendment) through the common digital portal of e-RCMC Platform. **Member will have to login on DGFT Website [www.dgft.gov.in](http://www.dgft.gov.in) by clicking on login button. Member who are already registered on DGFT, may use the same user ID & Password for login. If member is not registered on DGFT portal they have to press the register button & get themselves registered first. Digital signature Certificate or Adhaar based signature will be required to submit the application for renewal or amendment of RCMC on DGFT Portal.**

As registering authority, AEPC is already on-boarded and will adopt the e-RCMC platform of DGFT as a single point for handling RCMC related processes from 1<sup>st</sup>April 2022.

For guidance on the application submission process, the Help Manual & FAQs may be accessed on the Learn Section of DGFT website (URL: <https://dgft.gov.in> --> Learn --> Application Help & FAQs). The user help file for e-RCMC module of DGFT can be assessed by ([Click Here](#)).

For any further information/assistance kindly feel free to contact us.

We look forward for your continued support in our future endeavours.

**With warm regards and assurances of our best services.**

Yours sincerely  
(Sumit Gupta)  
Secretary  
E-mail: [sumit.gupta@aepecindia.com](mailto:sumit.gupta@aepecindia.com)