

e-Tender Notice

- A. e-tender is invited from reputed advertising agencies for publishing an advertisement in Times of India and Economic times as per the scope of assignment attached at Annexure-I
- B. The quotes may be sent on the scanned copy of company's letter head in the prescribed proforma attached at Annexure-II.
- C. The advertisement matter is attached at Annex-III. The advertisement shall be designed in actual prescribed size and the dummy is to be attached with the financial quote, Annexure-II.

D e-tender should be submitted on email: tender@aepcindia.com latest by 11.00 AM on Monday, 8th May 2017 positively.

Annexure-I

Scope of assignment:-

- 1. To publish B/W advertisement in following dailies**
 - a. Economic Times - All editions - on Wed. 10th May 2017**
 - b. Times of India - All editions - on Wed. 10th May 2017 (Ascent)**
- 2. Size of advertisement (WxH) - 16 cm x 12 cm**

General Terms and conditions:

- Quote should be accompanied with a dummy advertisement (actual size)
- Validity period of quote should be for two months from the date of submission of quotes.
- Apparel Export Promotion Council reserves the right to accept or reject quotations without assigning any reason.
- Note : To appear in TOI & ET (All editions) on same day

For any further queries in this regard please contact Mr. K.J Marijan, Joint Director (HR) at Phone"0124-2708036 or mob: 9999055032

Annexure-II

(To be submitted on company's letter head - scan copy at tender@aepcindia.com)

To:

Date:

The General Manager (HR)
Apparel export Promotion Council
Apparel House, Institutional Area,
Sector-44, Gurgaon

Madam,

We have examined the tender for advertisement as per your specification and terms are as under:

s.no	Publications	Editions	Date of Insertion	Size in cm	Rate per Sq.cm	Gross amount (Rs.)	S.Tax	Discount (Rs.)	Net amount (Rs.)
1	Economic Times	All	10.5.2017 (Wed)	16x12 (192)					
2	Times of India (Ascent)	All	10.5.2017 (Wed)	16x12 (192)					
	Total								

Payment terms	
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(Name and signature of authorized signatory along with stamp of the firm)

Tel.No. (Contact person):_____ Mob. No._____ E-mail id:_____



Apparel Export Promotion Council

Apparel House, Institutional Area
Sector 44, Gurgaon 122 003

Secretary General for AEPC

Apparel Export Promotion Council (AEPC) has an opening for the post of Secretary General at its head office in Gurgaon, Haryana. AEPC, sponsored by Ministry of Textiles, Government of India was incorporate in 1978. It is one of the largest trade promotion councils with offices across the country and is the nodal agency to promote exports of readymade garments from India.

AEPC offers technical assistance and market information to its members and seeks to expand existing markets as well as open new markets for Indian apparel. Apparel is one of the largest export items of India, currently accounting for around US\$17 billion annually.

Job Profile

The Secretary General would lead a team of professionals in apparel exports promotion, consultancy services to the apparel industry, administration and human resource development. The position would report to the Chairman and will be responsible for executing policies and programs of the Council as laid down by its Executive Committee.

The Secretary General would be expected to make plans and strategies for promotion of apparel exports in the face of global challenges. He/She would be expected to work closely and develop high level working relationships and contacts with various government departments, other relevant organizations and key stake holders to enable the council to achieve its objectives.

Essential qualification would be Graduation from a recognized Indian University. Preference would be given to candidates with Post Graduate degree in management - MBA or equivalent. Applicants should have minimum 15 years' experience in public administration/international trade at top management level. Knowledge of WTO as well as bilateral and multilateral trade agreements, good liaising skills with various government departments and knowledge of textiles and apparel Industry would be desirable.

An IAS Officer in the Joint Secretary rank or equal rank from State Governments may also apply on deputation (with a tenure of three years, extendable to five years) through proper channel.

Applicants should be below 55 years of age as on 1.01.2017.

The applicants short listed on the basis of relevant qualifications and experience will be interviewed by a Selection Committee appointed by the Council for selection of the suitable candidate.

Salary and other perquisites will not be a constraint for the right candidate.

How to Apply: Interested candidates may send their applications along with updated resume and recent passport size photograph within 15 days from the release of this advertisement to :

The Chairman,
Apparel Export Promotion Council, Apparel House,
Institutional Area, Sector - 44, Gurgaon - 122 003 (Haryana)
Email: chairman@aepcindia.com